

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, May 22, 2017

Minutes

Members Present

Mary Kannel
Don Hilliard
Kim Enright
Patrice Huntley
Jeannette Tomici
Mark White
Vicki Krusel
Wisny Marcellus
Lilia Perez
Olga Sierra

Members Present

Glenn Krabec
Yen Vassell
Quinton Dames
Shirley Samples
Mary Jane Reynolds
Chris Dowden
Thomas McKissack
Members Absent
*Cecil Smith
Mitchell Durant

Grantee Staff

Berthline Isma
Shoshana Ringer
Frank Frank
Helene Hvizd
Geoffrey Downie
Matthew Tochtenhagen
Anna Balla
Neeta Mahani
Sheron Hoo-Hing
Thomas Eaton
Mary Woodard

CARE Council Staff

Shirley White

Lead Agency/Support Staff

Indira Case

Guests

Elsie Etienne
Levon Jackson
Chris McCoy
Gail Stein

Rik Pavlescak
Phil Dulmage
Rob Scott
Donna Sabatino

Kristen Harrington
Shermaine Taylor
Richardo Jackson
Mike McVicker

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:05p.m. by Chair, Don Hilliard, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Shirley Samples, **second** by Vicki Krusel to accept the excused absence of Cecil Smith.
Motion carried.

Motion by Mary Kannel, **second** by Shirley Samples to accepted the excused absence of Chris Dowden at the April 24, 2017 meeting. **Motion carried.**

IV. Yen Vassell requested to add a motion to add MSM Health Equity Committee as part of the CARE Council as item B under New Business.

Motion by Glenn Krabec, **second** by Mary Kannel to accept the May 22, 2017 CARE Council Meeting Agenda as amended. **Motion carried.**

Indira Case requested to add new member to the CARE Council on the agenda.

Motion by Glenn Krabec, **second** by Mary Kannel to add new member to the CARE Council as item C under New Business. **Motion carried.**

V. **Motion** by Glenn Krabec, **second** by Mary Kannel to accept the April 24, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**

VI. **Comments by the Chair:** The Chair reminded that the officers election is today.

VII. **Public Comments:** There were no public comments.

VIII. **Educational Moment:** Shoshana Ringer, RW Quality Management Coordinator – gave a brief explanation of the Quality Management and Evaluation Committee and the need to convene the Bylaws ad hoc committee.

IX. Annual Election:

A. Open Nominations – there were none.

B. Introduction on Nominees – the nominees were introduced and were allowed to speak.

C. Completion & Collection of Ballots

Chair – Kimberly Rommel-Enright

Vice Chair – Glenn Krabec

Treasurer – Cecil Smith

Secretary – Olga Sierra

X. Standing Reports & Updates:

A. Legislative/ACA Update: Vicki Krusel gave brief ACA update. There are proposes to change the name and changes to provisions including come that affect our clientele, cuts to Medicaid.

B. CPP Updates: Rob Scott reported that CPP met on Friday. They're going to continue their 3 existing committees and proposed some additional committees. They have launch the Health Equity committee and will handle the Redbook updates through this committee. Wisny Marcellus reported on the recent (Patient Care and Prevention Group) PCPG meeting. We are in year one of the Health Improvement Plan in the state of Florida. ADAP rebate dollars are coming in from the state. Requests for Proposals (RFP) will be sent out for one time projects to health departments and agencies that want funding for short term projects. There was a lot of talk about the Test and Treat program. They used

Miami/Dade as their pilot program. So far they've enrolled over 50 people, 48 new case, 5 acute, and so far 38 achieved viral suppression, this took on average about 58 days. PrEP was another big topic of discussion.

- C. **Part B Report:** Matthew Tochtenhagen reported on behalf of Mitchell Durant. Rob Scott introduced Gail Stein who is the Test and Treat lead, she meets with every client. Gail reported that this month they have 8 positives, 3 new and 5 previously diagnosed, 5 males and 3 females, and 4 are MSM and 4 Heterosexual. Four of them are on test and treat meds. The ADAP/Patient Care Report and the Part B Expenditure report was provided.
- D. **Surveillance Report:** this item was removed as a standing report.
- E. **Medicaid Report:** None.
- F. **HOPWA:** Mark White reported still waiting to hear from HUD on grant award. They have successfully trained two agencies with the Provide Enterprise software.
- G. **Florida Statewide Consumer Advisory Group (PBAAG):** Richardo Jackson reported that the new CAG representative for Palm Beach County is Germaine Neely. The name has been changed to Pozitive Changes and the will be a Planning committee. If anyone is interested in being on the Planning committee, you may contact Germaine or Richardo.
- H. **Part A Report:** Geoff Downie reported that they are preparing the final Needs Assessment report and the goal is to release the Needs Assessment report around the same time as the RFP release, so applicants can use the Needs Assessment report for their applications. The three main planning processes are the Needs assessment, a 3-year Quality Management Plan and the Local Integrated Plan. Continue to partner with Part B and CPP to bring together in a collaborative joint model for local evaluation.
- I. **Expenditure Report:** Frank Frank reported that for GY17 we have received the initial award in the amount of \$3,404,398 and we are still waiting on the supplemental funding, which should be in any day now. No expenditures for GY17. For GY16, as of today he is 99.99% able to report \$6,401,359 spent, he is waiting for one final reimbursement in the lab category for about \$3,000 or \$4,000. Our core medical expenditure is 76.21% and support is 23.79%. We will be requesting carryover this year which will be about \$90,000.
- J. **Membership:** Vicki Krusel reported that the Membership Committee has two recommendations today. (see new business)
- K. **LPAP:** Chris Dowden stated there is no update from LPAP today.

XI. **Unfinished Business and General Orders:** There was none.

XI. **New Business**

- A. Vote: Approval of Committee Recommendations:
Motion carried to approved the Membership Committee's recommendation to move Thomas McKissack from seat #10 (Substance Abuse and/or Mental Health Provider) to seat #26 (Non-Elected Community Leader).

This recommendation was sent back to the Membership Committee. The Membership Committee recommends the approval of moving Mark White from seat #8 (Social Service

Providers, including housing and homeless service providers) to seat #25 (Non-Elected Community Leader).

- B.** Motion to add a MSM Health Equity Committee as a CARE Council Committee – Yen Vassell and Richardo Jackson presented argument to add a MSM Health Equity Committee as part of the CARE Council. Discussion ensued. The interested parties can attend the Bylaws ad hoc meeting with a written presentation as to the purpose of adding a MSM Health Equity Committee as part of the CARE Council. After further discussion, Yen Vassell withdrew his motion.
- C.** New CARE Council Member: Indira Case informed the Council that Kristen Harrington is being brought forward by the Membership Committee for membership on the CARE Council to seat #6. **Motion carried.**

XII. Other Business: There was no other business.

XIII. Announcements:

Glenn Krabec recognized the officers that performed last year.

Kim Enright thanked Patrice Huntley and Compass for being a gracious host at the Name Change and Gender Identity Workshop. It went really well and they had a great turned.

The Bylaws Ad hoc Committee will convene on June 5, 2017 @ 2:00pm. Members are: Glenn Krabec, Mary Kannel, Kim Enright, Vicki Krusel, Lilia Perez, Chris Dowden, and Thomas McKissack. It is an open meeting and anyone who wants to participate may attend.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:39p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as amended 06/26/2017sw.

Underlined GY16 under item X. I. Expenditure Report.